

New England Wood Carvers
Executive Board Meeting
JUNE 11, 2005
Middlesex Community College – Building 11, Conference Room

MEMBERS PRESENT: Roger Melanson, M. Paul Ward, Maria LaGoy, Yvette Holladay, Leo Lambert, Joe Olson

MEMBERS ABSENT: Rip Stangroom

OTHERS PRESENT: Bob Sisson, Lorne LaGoy, Ken Brannock

CALL TO ORDER: President Roger Melanson called the meeting to order at 9:14 a.m.

Ken Brannock brings up ribbons for the Spirit of Wood Show, and that he needs to know how many of each ribbon to order. Joe Olson brought to our attention that some people would be staying overnight at the campus for the Spirit of Wood Show.

June meeting went very well in a general consensus. The final cost for the buffet was roughly \$600.00. We will consider future buffets, perhaps at each June membership meeting.

Roger passed out pamphlet outlining how he would like meetings run, and ran down his list of items. Votes will be made on all major issues brought up at business meetings, and at least 5 members are needed to constitute a quorum.

Secretary's notes discussed, which will be approved by board of directors, and not to be posted publicly on the website. At least 5 members need to respond to secretary minutes. An emergency meeting may be called to resolve issues if they arise in absent of a quorum.

Roger hands out List of Recommended Priorities, to be reviewed by the Executive Board and set priorities for coming year. The Board agreed to the following: modernize membership list, update policy handbook, establish a volunteer's club, and establish a more formal workshop program.

Membership was discussed at length. Concerns voiced that membership is not optimized or utilized in a modernized manner. Joe notes inaccuracies with the membership requests he's made with Rip Stangroom. Roger Commends Rip's efforts, but believes the routine of membership could be upgraded. Leo notes how membership, via a database, can be queried to produce useful info about NEWC and it's members. Question arose and shot down about having membership information on-line. Discussion on weather Treasurer should also handle membership still up in the air.

Volunteer incentives. Maria suggests Carver of the Year prerequisite should be a NEWC volunteer.

Roger brings up and shows a new format he'd like the future newsletters to look like. Paul is happy to accommodate his requests.

Discussion of Speakers/Instructors, establishing a scale of prominence, and how we go about getting the best people available. \$150 seemed a reasonable fee, and a renowned speaker/instructor will demand more. Leo offers his ideas on how the Painting organization finds people. Paul Ward says he has a good list of speakers. Ken Brannock suggests we try to find out who will be in the area at the time. Lorne mentioned McKenzie worked out great at his studio when he was in the area. He was paid well, but did a fantastic job. Paul suggested forming a committee to find good workshop speakers. Roger will explore the college and Vocational school for space to hold additional workshops during the year and/or summer.

Establishing a formal workshop program for the membership meetings. Maria suggests a sign-up basis. Paul suggests Chris Gill may be someone to organize workshops.

Youth carving programs. Roger will explore state funding (grants) to support youth program.

Summer Workshops. Sites were brainstormed on where, other than MCC, we could hold the workshops.

Judges fees were discussed, and \$50-\$75 per judge seemed appropriate.

New NEWC bank account (money market) will be opened by Leo Lambert, our new Treasurer. Roger requests an audit with the transfer from one treasurer to the next. The new account will be in Woburn, and Leo would like a few names on the account as well as his for back-up.

A new storage facility is being handled by Roger, with keys in the possession of Paul Ward, Roger Melanson and Bill Gray.

Concerns arose about the dates in which Rip has not been present at board meetings. Roger will contact and speak to Rip on this matter.

Board says no to a marketing survey request.

*Unanimous decision to cancel the Yankee Magazine fundraiser, as it is not helping NEWC.

Joe Olson passes along binders, including charter information, and letters sent and received, to Roger Melanson. Roger reviews binders handed out, administrative

handbook, and secretary handbook. It is unclear as to where past secretary info and newsletters are located.

REPORTS: Treasurer report given to Leo Lambert from Paul Ward.

Ken Brannock, Spirit of Wood Show items he's taking care of: road signs, raffle tickets, award ribbons, shelving, and provide Roger with name of business that sells scrollsaw equipment.

Some discussion on insurance, Leo noting 500 as a standard for liability.

COMMUNICATIONS: Joe expressed that more people should be recognized in newsletters.

UNFINISHED BUSINESS: Membership issues. Summer Workshops. Formal workshop program at membership meetings. Speakers/Instructors pool.

NEW BUSINESS: Schedule luncheon each year during the June 'down time'.

Volunteer incentives.

Speakers/Instructors pool.

Establish a formal workshop program for the membership meetings.

Youth carving programs.

New NEWC bank account

ADJOURNMENT: The meeting adjourned at 12:20 p.m.

Respectfully submitted,
Yvette Holladay, Acting Secretary

Approval of minutes: Roger Melanson, Joe Olson, Maria LaGoy, Leo Lambert, Paul Ward, Yvette Holladay